



Temporary Employee Safety Policy

This policy aims to help temporary agency staff understand their responsibilities for maintaining safety. It aims to control and minimize the risk to all and ensure a safe environment.

Safety Rules

All of our safety rules must be obeyed. Failure to do so will result in strict disciplinary action being taken.

- Listen to all work instructions. If you do not understand, ask your supervisor.
- Safety is the responsibility of every employee. When you see an unsafe act or an unsafe condition, immediately ask your supervisor for help in getting it corrected.
- If you have any problems, such as dizziness, trouble breathing, bad back, having fainting spells, personal problems, etc., which could affect your work, let your supervisor know about it.
- Keep your mind on your work at all times. No horseplay on the job. Injury or termination, or both, can be the result.
- Personal safety equipment must be worn as prescribed for each job, such as; safety glasses for eye protection, hard hats shall be worn on all jobs where hazards exist from falling or flying objects, and safety boots.
- Watch where you are walking. Don't run.
- The use of illegal drugs or alcohol or being under the influence of same on the project is strictly prohibited and shall be cause for termination.
- Learn to lift correctly - with the legs, not the back. If the load is too heavy, GET HELP. 20% of all work-related injuries result from lifting materials.
- Do not use power tools and equipment until you have been properly instructed in safe work methods and become authorized to use them.
- Shirts and pants must be worn at all times. Do not wear loose or ragged clothing.
- Keep work area free of debris and waste materials.
- If you are injured, report the injury to your supervisor and to our office immediately.
- Call our office: 1) If your are asked to perform any duty you were not assigned to do, 2) Safety equipment is needed but not available, 3) If an assignment appears to be unsafe.

Rock Staffing is committed to providing a safe and healthy workplace for our associates. We reinforce this commitment through our company Safety Policy and Orientation. We believe all accidents are preventable, and our goal is zero accidents. Only through compliance with safety policies and procedures and awareness can we continue to strive to achieve these goals.

As an employee of Rock Staffing, I agree that I have read, understand, and agree to follow the safety rules listed above.

Employee

Rock Staffing
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